

**MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT REQUEST  
FOR PROPOSAL (RFP) CONDITIONS AND INSTRUCTIONS**

You are hereby invited by Medina Valley Independent School District to submit a proposal for a complete turn-key project for visually updating various cafeteria locations. We are requesting proposals from qualified professional service graphic design entities. This contract is for a turn-key project from initial design contract to fabrication and installation. MVISD is requesting to add colorful elements to create visual breaks to make each space more welcoming and provide a pleasant eating environment for students. MVISD reserves the right to terminate the contract with the selected firm for any reason, and issue another RFP to procure professional services to complete project design. The RFP period is July 1, 2019 through June 30, 2021.

Sealed proposals will be accepted at the Medina Valley Administration Building at 8449 FM 471 South, Castroville, Texas 78009-9531 until **2:00 p.m. on Thursday, June 13, 2019**. The enclosed Request for Proposal Response Form must be used to record and submit your proposal. It and all requested information must be submitted within a sealed envelope clearly marked:

**Medina Valley I.S.D.**

**Proposal: Graphic Design Services and Furniture for Cafeterias**

**Attention: Paul Holzhaus, Interim Assistant Superintendent**

**8449 F.M. 471 South,**

**Castroville, TX 78009**