

## Mass Notifications Training - Accessing The System

Welcome to Mass Notifications Training - Accessing the Blackboard System

To begin, open a web browser.

It is recommended that you use the latest version of Chrome or Firefox for the best experience.

In the address bar, type [www.mvisd.com](http://www.mvisd.com). This will take you to the district website.

- Now, scroll down to the area titled "Quick Links"
- Next, click on the button titled "Teachers & Staff"
- Then click on the button titled "Blackboard"

A new browser window will open showing the blackboard login screen.

From this screen you will select the last option that says "Google"

Now you will enter your MVISD google sign in information.

The first time you do this, you will be asked to grant permission to parentlink.net

In order to continue you must grant the requested permissions.

Once complete you will arrive at a dashboard that has an orange "Create a Message" button.

To sign out of the system click the "Sign Out" button near the top right hand side of the screen.