

# MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

## DIRECTORY

### Central Office Administration

**James Stansberry, Superintendent**

8449 FM 471 South

Castroville, Texas 78009

Phone (830) 931-2243 ext. 1105/Fax (830) 931-4050

### Castroville Elementary

**Brenda Mann, Principal**

1000 Madrid

Castroville, Texas 78009

Phone (830) 931-2117/Fax (830) 931-3973

## MEDINA VALLEY

## INDEPENDENT SCHOOL DISTRICT

## WELCOMES YOU

### La Coste Elementary

**Marinda Santos, Principal**

16069 Uvalde Street

La Coste, Texas 78039

Phone (830) 985-3421/Fax (830) 985-3732

### Potranco Elementary

**Edward Balderas, Principal**

190 CR 381 South

San Antonio, Texas 78253

Phone (830) 931-2243 ext. 2000/Fax (830) 931-9575

### Medina Valley Middle School

**Michael Nesbit, Principal**

8395 FM 471 South

Castroville, Texas 78009

Phone (830) 931-2243 ext. 1161/Fax (830) 931-3258

### Medina Valley High School

**Toby Tyler, Principal**

8365 FM 471 South

Castroville, Texas 78009

Phone (830) 931-2243 ext. 1117/Fax (830) 931-0371

### Even Start/Community Education

**Richard Jackson, Coordinator**

1000 Houston Street

Castroville, Texas 78009

Phone (830) 931-0105/Fax (830) 931-0056

### Athletic Department

**Brian Emerson, Director**

8365 FM 471 South

Castroville, Texas 78009

Phone (830) 931-2243 ext. 1129



## BOARD OF TRUSTEES INFORMATION AND PROCEDURES TO ADDRESS THE BOARD

## MEDINA VALLEY INDEPENDENT SCHOOL DISTRICT

The public schools of Medina Valley are operated under the laws of the State of Texas. Policies are established by the Texas State Board of Education and the Medina Valley Board of Trustees. The Medina Valley Board of Trustees has approved the contents of this brochure as a guideline to help you understand how the Board of Trustees operates.

## MEDINA VALLEY BOARD OF TRUSTEES

The Board is composed of *seven elected* persons who are responsible for the education of all children within the school district.

## FUNCTION OF THE BOARD OF TRUSTEES

The board functions only as a body in *official* meetings. The policies established are executed by the administration of the schools.

## BOARD MEETINGS ARE PUBLIC

The Texas Open Meetings Law makes all board meetings open to the public except in cases where the meeting is adjourned to executive session to discuss personnel matters, obtain legal counsel, conduct student discipline hearings, and/or other items as provided by law.

## MAJOR RESPONSIBILITIES OF THE BOARD OF TRUSTEES

The board *establishes policy, provides direction* on qualified *personnel*, chooses the chief executive (Superintendent of Schools), *determines* adequate *facilities*, *supports* improved instructional *programs*, and *promotes* improved *school-community relations*.

## ADDRESSING THE BOARD

An agenda for each board meeting is posted\* in accordance with the law *72 hours prior* to the meeting. To speak concerning a specific agenda item, citizens should complete the enclosed card and give it to the recording secretary *prior to the announcement* of Citizen Input of the Agenda.

\* The agenda is posted in a designated place at the Medina Valley ISD Administration Office, posted on the Districts' Website, and faxed to the local news media.

## HEARING FROM PATRONS

The Board is pleased to have you visit all meetings and become better informed about school affairs. The Board is interested in your constructive comments and has provided this time as an opportunity to keep the lines of communication open between the school and community. Individuals wishing to speak with the Board should become familiar with the appropriate regulations as indicated below.

Under the first order of business, the Board of Trustees President will allow members of the audience to address the Board. The audience member must comply with the following regulations in order to be heard:

- Individuals wishing to speak should complete the enclosed card and give it to the recording secretary *prior to the announcement* of Citizen Input.
- Presentation time is limited to *five minutes*.
- Delegations of more than five persons shall *appoint one spokesperson* to present their views before the Board.
- The speaker shall rise, identify himself/herself by name and address, and if representing an organization— identify it by name.
- The remarks should be *addressed to the Board*.
- Complaints and/or discussion about individual school employees will not be heard by the Board in *open meeting*. These types of remark are considered personnel items and are subject to executive session as permitted by the law. Charges or complaints about specific personnel shall be presented in writing to the School Administration or Board of Trustees President. The written remarks shall be signed by the individual filling the complaint.
- It is the policy of the present Board to provide an opportunity for citizen comments as time permits. A maximum *total of thirty minutes* is allotted during the regular scheduled board meetings to hear these remarks.
- In accordance with policy, **action** may only be taken on items listed on the **posted agenda**.